



Title: **Cilles AC Use of Photographic and Mobile Equipment Policy**

Version: **1**

Revision Date: **15/11/2014**

This is adapted from Irish Schools' Athletics Association- Athletics Ireland Policy Document – (Code of Ethics, section 4 which is adhered to by Cilles AC)

## Document History

### Revision History

Date of this revision: 15/11/14	Date of next revision: 15/11/2015
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Revision Number	Revision Date	Summary of Changes	Changes marked	Revised By
1	15/11/14	First Draft adopted from AAI – (Code of Ethics, section 4, page 21 which is adhered to by Cilles AC)	N	GH

### Approvals

This document requires approval from at least 3 Executive Committee Members –

Cilles Athletic Club Executive Committee

Name	Title	Approval Date
Graham Hyland	Chairman	15/11/2014
Lorraine Hyland	Secretary	
Éilis Ni Mhurchada	Treasurer	
Olivia Bennett	Child Welfare Officer	
Joe Daly	Registrar	
Orla Turner	Public Relations Officer	

## **1. Introduction**

1.1. The role of the athletic club is to provide appropriate learning and development for all its members. A stable, secure environment is an essential requirement to achieve this goal. Working in Partnership to protect young people's photographs is of great importance to Cilles AC. Use of Photographic and Mobile Equipment must be monitored by the club officers, committee, coaches and parents Cilles Athletic club takes the safeguarding of our members into consideration by adapting and enforcing this Use of Photographic and Mobile Equipment Policy.

## **2. New Members & Officers**

2.1. All new members will be informed where to view and download information and briefed on the policy.

## **3. Use of Photographic and Mobile Equipment**

3.1. Each School should adopt a policy in relation to the use of images of athletes on their websites and other publications, as there have been concerns about the risks posed directly and indirectly to children and young people. Teachers, adults and leaders need to work together to prevent those wishing to cause such harm to young people. Remember having photographic and filming guidelines is not about preventing parents from taking pictures, it is to ensure that only those who have right to take photographs do so.

3.2. Anyone concerned about photography taking place at events or training sessions can contact the children's officer/ designated person and ask them to deal with the matter. The purpose is to reduce the risk of inappropriate, unsolicited attention from people within and outside the sport. Group photographs where the School is identified rather than individuals are good for publicity without creating a risk to those in the photographs.

## **4. As a guide try to remember the following**

4.1. If the athlete is named, avoid using their photograph.

4.2. If a photograph is used, avoid naming the athlete.

4.3. Ask for the athlete's permission to use their image to ensure that they are aware of the way the image is to be used to represent the sport.

4.4. Ask for parental permission to use the athlete's image to ensure that parents are aware of the way the image is to be used to represent the sport. A

- permission form could be used or make an announcement at the start of an event.
- 4.5. To reduce the risk of inappropriate use, only use images of athletes in suitable dress. The content of the photograph should focus on the activity not on a particular child
  - 4.6. Talk to children's officer/designated person if you are worried about use of images
  - 4.7. Amateur photographers/film/video operators wishing to record an event or practice session should seek accreditation with the children's officer, event organiser or leader of session.
  - 4.8. Permission forms should be available on site.
  - 4.9. To ensure spectators and participants are informed of the policy, the school/event/organisation should display the following information prior to the start of an event and where possible make an announcement over a tannoy.  
*"In line with the recommendation in the Cilles athletic club Code of Conduct, the promoters of this event request that any person wishing to engage in any video, zoom or close range photography should register their details with the organisers. It is not advisable that children are photographed or filmed without their permission and/or the permission of their parent/guardian".*
  - 4.10. Working in Partnership to protect young people's photographs, when used with personal information, can be used as a means of identifying children. This practice can make a child vulnerable to an individual who may wish to "groom" that child for abuse. Furthermore the content of the photo can be used or adapted for inappropriate use. There is evidence of this adapted material finding its way onto child pornography sites. Adults and sports leaders need to work together to prevent those wishing to cause such harm to young people.